

**MARINDUQUE PROVINCIAL OFFICE**  
**Annual Procurement Plan Non-CSE for FY 2024**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020101000	Travelling Expenses	Marinduque Provincial Office		N/A	N/A	January-December	NA	GoP	100,000.00	100,000.00		
5020305000	Catering Services	Marinduque Provincial Office	Shopping/SVP	N/A	N/A	January-December	NA	GoP	65,000.00	65,000.00		
5020201000	Training Expenses, Meetings and Conferences	Marinduque Provincial Office	Small Value Procurement/Shopping	N/A	N/A	January-December	NA	GoP	50,000.00	50,000.00		
5020309000	Fuel, Oil, Lubricants and Vehicle Maintenance Parts and Accessories	Marinduque Provincial Office	SHOPPING	N/A	N/A	January-December	NA	GoP	200,000.00	200,000.00		
5020401000	Water and Purified Drinking Water	Marinduque Provincial Office	DIRECT CONTRACTING	N/A	N/A	January-December	NA	GoP	10,000.00	10,000.00		
5020402000	Electricity	Marinduque Provincial Office	Direct Contracting	N/A	N/A	January-December	NA	GoP	115,000.00	115,000.00		
5020501000	Postage & Deliveries	Marinduque Provincial Office	Direct Contracting	N/A	N/A	January-December	NA	GoP	10,000.00	10,000.00		
5020502001	Telephone - Post-paid Cellular Phone Line and Landline-Telephone Line Subscription	Marinduque Provincial Office	SHOPPING	N/A	N/A	January-December	NA	GoP	50,000.00	50,000.00		
5029907000	Subscriptions to TV, Internet and Others	Marinduque Provincial Office	DIRECT CONTRACTING	N/A	N/A	January-December	NA	GoP	20,000.00	20,000.00		
5029901000	Advertising - Tarpaulin Banner/Streamer for TESDA and other Government Agencies Programs, Advertisement, Anniversaries and Promotion Printing Services	Marinduque Provincial Office	AGENCY-TO-AGENCY	N/A	N/A	January-December	NA	GoP	20,000.00	20,000.00		
5029904000	Transportation and Delivery	Marinduque Provincial Office	Direct Contracting	N/A	N/A	January-December	NA	GoP	15,000.00	15,000.00		
5029902000	Printing and Publications - News Paper Subscription, Radio and TV Program for TESDA Programs Advertisement for whole year	Marinduque Provincial Office	Small Value Procurement	N/A	N/A	January-December	NA	GoP	15,000.00	15,000.00		
5021306001	Repairs and Maintenance - Motor Vehicle	Marinduque Provincial Office	Small Value Procurement	N/A	N/A	January-December	NA	GoP	150,000.00	150,000.00		
5021304000	Repairs and Maintenance - Building and Others	Marinduque Provincial Office	Small Value Procurement	N/A	N/A	January-December	NA	GoP	20,000.00	20,000.00		
5021305003	Repairs and Maintenance - ICT Equipment	Marinduque Provincial Office	Small Value Procurement	N/A	N/A	January-December	NA	GoP	10,000.00	10,000.00		
5020302000	Accountable Forms(Official Receipt)	Marinduque Provincial Office	AGENCY-TO-AGENCY	N/A	N/A	January, June and December	NA	GoP	10,000.00	10,000.00		
5020302000	Accountable Forms (National Certificate)	Marinduque Provincial Office	AGENCY-TO-AGENCY	N/A	N/A	January, June and December	NA	GoP	100,000.00	100,000.00		
5020302000	Accountable Forms (Check Booklet)	Marinduque Provincial Office	AGENCY-TO-AGENCY	N/A	N/A	January, June and December	NA	GoP	6,000.00	6,000.00		

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5021501001	Taxes, Insurance Premiums and Other Fees	Marinduque Provincial Office	AGENCY-TO-AGENCY	N/A	N/A	January, June and December	NA	GoP	4,000.00	4,000.00		
5021199000	Other Professional and Legal Services	Marinduque Provincial Office	TESDA Region IV-B/Provincial Offices	N/A	N/A	January-December	NA	GoP	10,000.00	10,000.00		
5020301000	Office Supplies Expenses	Marinduque Provincial Office	Shopping/Small Value Procurement	N/A	N/A	January-December	NA	GoP	250,000.00	250,000.00		
5020302000	Other Supplies and Materials	Marinduque Provincial Office	Shopping/Small Value Procurement	N/A	N/A	January-December	NA	GoP	10,000.00	10,000.00		
5021202000	Janitorial Services	Marinduque Provincial Office	Shopping/Small Value Procurement	N/A	N/A	January-December	NA	GoP	10,000.00	10,000.00		
5021299000	Other General Services - Maintenance & Operating Expenses	Marinduque Provincial Office	Small Value Procurement	N/A	N/A	January-December	NA	GoP	250,000.00	250,000.00		
5020321002	Semi-Expandable Office Equipment Expense	Marinduque Provincial Office	Shopping	N/A	N/A	January-December	NA	GoP	100,000.00	100,000.00		
5020321003	Semi-Expandable Information and Communication Expense	Marinduque Provincial Office	Shopping	N/A	N/A	January-December	NA	GoP	100,000.00	100,000.00		
50203220001	Semi-Expandable Furniture and Fixture Expense	Marinduque Provincial Office	Shopping	N/A	N/A	January-December	NA	GoP	100,000.00	100,000.00		
1060601000	Motor Vehicle	Marinduque Provincial Office	Public Bidding	N/A	N/A	January-December	NA	GoP	2,200,000.00	2,200,000.00		
<b>GRAND TOTAL</b>									<b>4,000,000.00</b>	<b>4,000,000.00</b>	-	

Prepared by:

  
**MAGNON JOSE L. LAGRAN**  
 Administrative Assistant III

Recommending Approval:

**BIDS & AWARDS COMMITTEE**  
  
**ETHEL M. MALINAO**  
 BAC Chairperson

Approved by:

  
**ZORAIDA V. AMPER, PhD**  
 Provincial Director